

## Audiometer User Tests and OTOsuite Startup Settings

### Creating a User Test

An Audiometry User Test contains settings for all the Audiometry test tabs that are included in the OTOsuite Audiometry module. This means that when you load a User Test for Tone, for example, it will also load settings in the Speech, Aided Speech I and II, SISI and ABLB test tabs that were saved when the Tone settings were saved.

In order to keep track of everything when creating new User Tests, as well as to make sure the other Audiometry test tabs contain reasonable settings, you are recommended to follow the steps below.

### Make your personal *Basic Audiometry* User Test

This will be your fundamental Audiometry User Test with which you are very familiar. It will also be the foundation for any new OTOsuite Audiometry User Tests that you create in the future. This User Test will be created using the Options dialog.

1. Open the **Tools > Options** dialog. To the far left, you will find the navigation between the different OTOsuite module options. Select and expand the top one, **OTOsuite**, and go to **OTOsuite > General > View** to choose which test tab you want the *Basic Audiometry* User Test to load when you select it.
2. Create the rest of the Basic Audiometry User Test by going through all the **Options** items one-by-one under the Audiometry sections **General, Tone, Speech, SISI, and ABLB**. Make the selections desired for your Basic Audiometry User Test. Expand all the different sections in order to set every option, including the selection of starting frequency and levels. If you are uncertain as to the purpose of a specific item, review the description at the bottom of the Options dialog box.
3. Once you have set all of the Options to the desired initial values, you will save this as a User Test. Go to **File** in the Options dialog and select **Save User Test**, or click the **Save User Test** icon. Store the file in the Audiometry folder of MySuite or wherever desired. Name it "Basic Audiometry User Test."

### Make a New User Test

1. To make each additional User Test, always start the process by loading the Basic Audiometry User Test that you created in the previous section. This will ensure that the Options items that aren't altered or "included" in your new User Test are already set to reasonable values.
2. Select the settings desired for your new User Test and save it from **File > Save User Test** or the **Save User Test** icon. Name this test descriptively to reflect the purpose of the User Test.

### Modify an existing User Test

1. To modify a User Test, always start by reloading it just before you modify it. This will ensure that you only make the desired modifications to the User Test.
2. Make the specific modifications to your User Test and save it from **File > Save User Test** or the **Save User Test** icon. You can save it with the same name as before, overwriting the existing User Test which you have modified.



# myaudiometer.

## Tips:

1. Do not mix the use of the Toolbar, Control Panel, ACP and Options dialog for creating or modifying User Tests. Even though it would work to use a combination, it is less confusing to use the Options dialog alone, as it contains all of the above. Expand all of the Audiometry Options subsections to avoid missing any desired selections.
2. Monitor levels, Input sensitivity levels, and Talk Forward output levels are not included in a User Test. These will either be controlled automatically in a different manner, or set specifically for a patient.
3. The Talk Forward dialog can be set to open when launching a User Test. Consider carefully whether you want that, as you don't want to startle a patient when the communication is initiated. It might be wise to keep the Talk Forward communication as a manual operation. Talk Forward is never closed by loading a User Test so you can always talk to the patient while preparing for the next stage of the testing.

## Selecting the OTOsuite Startup Settings

### The OTOsuite Options dialog "Startup" settings

This is strictly for setting up how the entire OTOsuite should be launched. You must **make sure that you have your desired settings for all the OTOsuite modules before saving these "Startup" settings.**

1. Select your preferred User Test for each OTOsuite module (Immittance, Audiometry, and Visible Speech).
2. Go to **Tools > Options > OTOsuite > General > View** to choose which test tab you desire to load first for OTOsuite software. This preference will vary from site to site, depending on the end-user's workflow.
3. Go to **File** and **Save as Startup Settings** in the Options dialog or select the **Save as Startup Settings** icon. You have now determined in which module and test tab OTOsuite will start up every single time the software is launched.

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